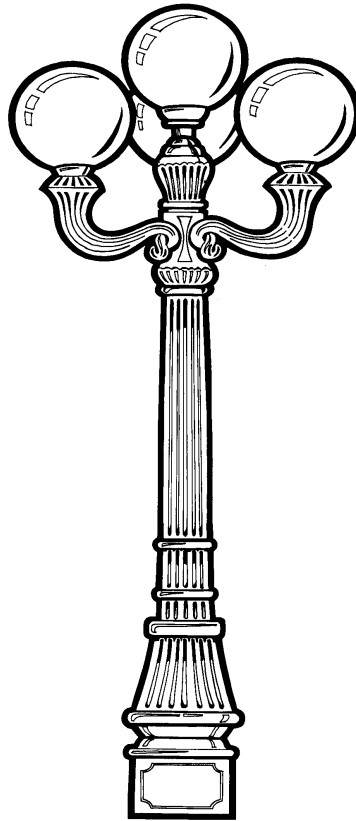


CONFERENCE BROCHURE



2019

TILSWORTH GOLF CENTRE LIMITED
Dunstable Road, Tilsworth, Bedfordshire, LU7 9PU
Telephone 01525 210722
www.tilsworthgolf.co.uk
email: Info@tilsworthgolf.co.uk

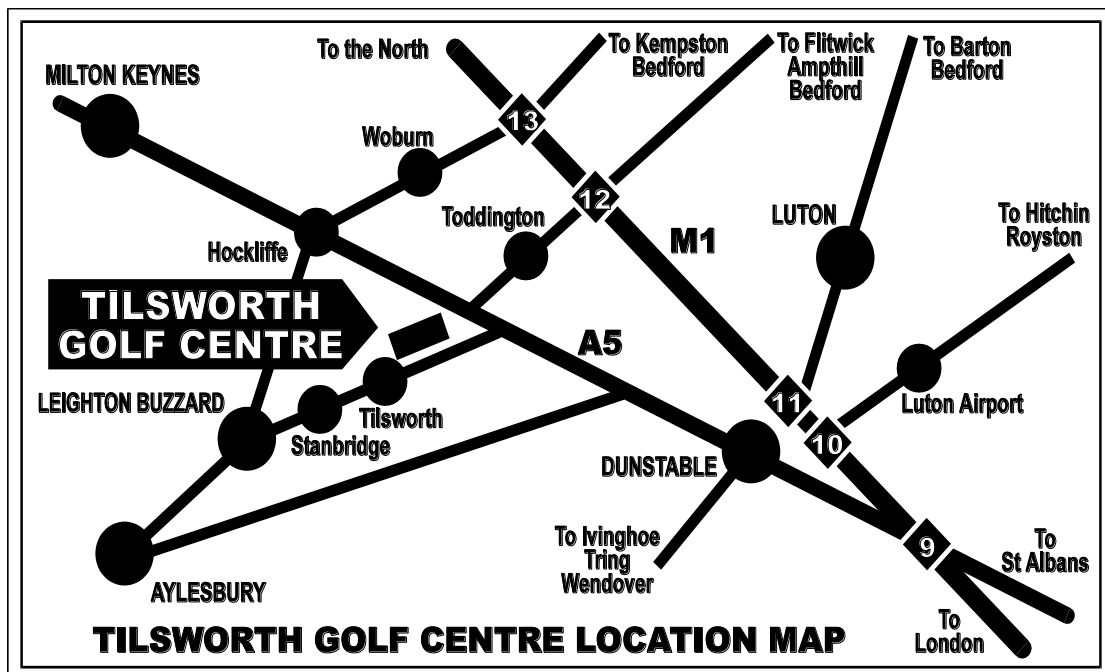
A convenient, fully equipped venue...

Tilsworth Golf Centre is conveniently situated just off the A5 Watling Street, approximately 1 mile north of Dunstable, and is within easy driving distance of Luton, Leighton Buzzard and Milton Keynes. Junction's 9, 11, 12 and now 11A off the make access easy from many parts of the country. Our large car park ensures trouble free parking at all times.

At Tilsworth we have a choice of Rooms available for Conferences, Training and Management Meetings. Our helpful, friendly staff and superb in-house catering ensure that your meetings will be a great success with organisers and delegates alike.

Our 18 Hole Golf Course and 30 bay Driving Range, together with our resident Golf Professional staff can be put at your disposal for corporate golf. These facilities can be made available to your delegates at preferred rates. Please enquire for further details.

Complimentary WiFi Available in all rooms



The Facilities

The Terrace Room

14m x 14m approx in size this room has self-contained toilets, cloakroom, dance floor, private bar and direct access to outside terraces overlooking the Golf Course. . This beautiful room is suitable for the largest conferences, and all boardroom, horseshoe, classroom or theatre style layouts can easily be accommodated



The Stanbridge Suite

9m x 6m approx in size this purpose designed room has a separate adjoining room which can be used for a coffee and lunch area, or a breakout area. This is an ideal room for training seminars and can accommodate 22 delegates in boardroom style, 30 in classroom or horseshoe layout and 50 theatre style.



The Boardroom

4m x 4m Approx in size can hold up to 10 people around a boardroom table.



Our Clients

Listed below are some of our local and national corporate clients: -

Centrica	British Gas	Zibrant	Dunstable
Rotary Dunstable	Downs Rotary	Beds Police	
South Beds Farmers	Barclays Bank		
Premiership Newspapers	District Rotary	Dunstable 41 Club	
L.B 41 Club	Round Table	Central Bedfordshire Council	

Telephone – 01525 210722
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Room Hire Rates Prices are Exclusive of VAT at the current rate

All Rooms include Projector Screen

The Boardroom	Per Hour	£ 35.00
	1/2 Day (Max 4 Hrs)	£115.00
	Full Day (Max 8 Hrs)	£150.00

The Stanbridge Suite	Per Hour	£ 45.00
	1/2 Day (Max 4 Hrs)	£135.00
	Full Day (Max 8 Hrs)	£200.00

The Terrace Room	Per Hour	£ 55.00
	1/2 Day (Max 4 Hrs)	£175.00
	Full Day (Max 8 Hrs)	£300.00

Catering & Refreshments

Pot of Coffee (Serves approx 7)	£9.50
Pot of Tea (Serves approx 5)	£6.00
Plate of Biscuits (Serves approx 5)	£5.00
Bacon Rolls	£3.25each
Fried Egg Rolls (V)	£3.25each
Selection of Danish Pastries	£2.75pp
Jugs of Water on Request	FREE
8 Item Buffet Lunch (min 20 persons)	£9.25pp
Sandwich Platters & French Fries	£7.75 pp

For groups of up to 12 people a Bar Menu can be provided for delegates to select by Midmorning & served at a requested time. These can be added to the invoice and will be charged at menu prices. A Hot set Lunch (1,2 or 3 Courses) for more than 12 people can be provided on request. Ask for details and individual quotes.

Office Extras:

Projector Hire	£35.00
Flip Chart & Pens	£25.00
Photocopies	A4 B&W 30p each A4 Col £ 1.00 A3 B&W £1.00 each A3 Col £ 3.00
Printing of Emails	30p each Page

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CONFERENCE BOOKING FORM

Name _____

Company Name _____

Telephone _____

Email _____

Invoice Address _____

_____ Post Code _____

Course Leader/Contact on day _____

Date of Booking _____

No of delegates _____

Start Time _____ Finish Time _____

Room

Boardroom

Stanbridge Suite

Terrace Room

Bistro

Catering & Refreshment

Equipment

Projector

Flipchart and Pens

Room Layout

Horseshoe Style with tables without tables

Classroom Style

Theatre Style

Boardroom Style

Additional Information

Terms & Conditions

- Bookings** Provisional bookings will be held for a maximum of 14 days. Written confirmation must be received within this time to avoid space being let to others.
- Cancellations** If an event is cancelled, the following cancellation charges will be made:
- | | |
|---|---------------------|
| Cancellation within 4 – 2 Weeks of the event | 25% of total charge |
| Cancellation within 2 – 1 Weeks of the event | 50% total charge |
| Cancellation within 7 Days or Less of the event | 100% total charge |
- Delegate Numbers** If the number of delegates attending is reduced after written confirmation, we reserve the right to levy a surcharge.
- Terms** No food or beverage of any kind may be brought onto the premises. No corkage facilities are available. In order to comply with The Food Safety Act 1990; all food and beverages must be supplied by TGC. The client must accept full responsibility for any loss or damage to the premises, howsoever caused, fair wear & tear accepted. TGC accept no responsibility for loss, damage or injury to any guest, or guest's property howsoever caused. Clients and their guest's are reminded that The Terrace Room is situated at a Golf Course. Guest's should remain in the room or on the terrace, as indicated by the signs. The company reserves the right to cancel a booking if, in the opinion of the company, the booking may damage the reputation of the company. The client will be paid a full refund of any monies paid in advance, but the company shall have no other liability.
- Payment Terms** Clients with an agreed credit facility will be invoiced after the event, and payment will be due within 30 days of the invoice date. Accounts overdue shall accrue a surcharge of 10% per month on the outstanding balance. Clients without a credit facility must settle their account in full at the time of departure.
- New credit accounts must be established a minimum of 3 weeks before the date of the event. The company shall reserve the right to withdraw a credit facility at any time.

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